

NORTH LAKE SCHOOL DISTRICT NO. 14

Minutes of **Regular** Meeting: March 11, 2024

The Board of Directors met on March 11, 2024 at 6:00 p.m. The purpose of this meeting was to conduct the business of the District and the meeting was held in the school library and was open to the public in person or by Zoom.

CALL to ORDER: 2023 -24 Board Chair Scott Duffner called the meeting to order at 6:00 pm

Pledge of Allegiance

1. **Roll Call**

Members Present: Scott Duffner, Dwight Roth, Dan Jansen, Mark Herinckx, Preston Fivecoat

Members Absent:

Administration Present: Superintendent Gail Buermann, Principal Cameron Mitchem, Vice
Principal Jim Missel and Board Secretary Janet Waldron,

Also Present: 1- Patrons of the District

2. **Review of the Agenda**

Changes: No Changes

Discussion:

Motioned by: Dwight Roth

Seconded by: Preston Fivecoat, to approve the March 11, 2024 Agenda as amended.

Vote: Aye -5, Nay - 0, Absent -0

Result: Motion Carries

3. **Approval of the Minutes**

Changes: No changes made

Discussion: No further discussion

Motioned by: Mark Herinckx

Seconded by Dwight Roth to approve the February 12, 2024 regular meeting minutes.

Vote: Aye -5, Nay - 0, Absent -0

Result: Motion Carries

4. **Review of the Bills**

Bills are presented for Board Member review:

Discussion: Pointed out there were 3 First Student bills. This was January, the lost December bill and February.

Questions: Payments in Lieu of transportation.

5. **Public Comment**

A. None at this time

6. **New Business**

A. Budget Committee appointments: Roger Widenoja has applied, Jose Tobiasson has verbally agreed to be on the committee and will submit an application.

B. March 15 Renewals and Non- Renewals

- i. Probationary Teachers – Renew Probationary Teachers for 2024-25 as presented.
- ii. Contract Teachers – Two year rolling extension of contract teachers contracts through June 2026.

ACTION(S):

6A. Motioned by: Dan Jansen

Seconded by Mark Herinckx, to appoint Roger Widenoja and Jose Tobiasson as Budget Committee members for a 3 year term ending June 30, 2027

Vote: Aye -5, Nay - 0, Absent -0

Result: Motion Carries

6Bi. Motioned by Scott Duffner

Seconded by Dwight Roth, to renew all Probationary Teacher contracts for the 2024-25 school year as presented.

Vote: Aye - 4, Nay – 1 (*Mark*), Absent – 0

Result: Motion Carries

6Bii. Motioned by Dwight Roth

Seconded by Mark Herinckx to extend all the contract teacher rolling contracts for the school years 2024-25 and 2025-26 as presented.

Vote: Aye - 4, Nay – 1 (*Mark*), Absent - 0

Result: Motion Carries

7. Superintendent's Report

A. Budget/Financial:

Speaker(s): Gail Buermann

Attachments: A1, A2

Reports:

1. Enrollment/Registration Report was presented. We are holding steady at nearly 223 students.
2. The Monthly Financial Report from Sara was presented. She thinks we are back on track with tax collected funds.

B. Maintenance/Facilities:

Speaker(s): Gail Buermann

Attachments: None

Reports:

1. Water pump issue: The water pump developed problems Thursday, 3/7/2024 at approximately 2:00 p.m. Gary asked that all staff leave the main building at 4:00 p.m. enabling him to turn off the water and begin working on the pump. We canceled sports practices, since a bathroom would not be available for the 2-3 hours of practice. We held

the Ag Advisory committee meeting with FFA officer speeches from 4:00-5:00 p.m. since we had community members that had already prepared to attend.

As of today, Monday, we are using the back-up pump, and the regular pump should be fixed and installed next Monday sometime.

C. Transportation:

Speaker(s): Gail Buermann

Attachments: C1

Reports:

1. Monthly Report was presented.
2. Transportation Update- Transportation Update: Michael Carter, Stace Andrews and Travis Dillavou were scheduled to visit NL on 3-6-2024 to discuss the development of our district transportation program, but road conditions prevented them from making the trip. We will reschedule in the near future. Gail is currently researching the required safety program for the transportation department. Possibly through SafeSchools since we use the program already as long as it meets ODE requirements.

D. Student Issues, Athletics/Activities:

Speaker(s): Jim Missel

Attachments: None

Reports:

1. Athletic Director's Report was presented. There are attendance issues with students we need to keep working on. Baseball was cancelled this year due to lack of students. A few of the baseball students have joined track. We have 30 students in track.

E. Academics, Curriculum and Assessment:

Speaker: Cameron Mitchem

Attachments:

Reports:

1. Principal's Report: Mr. Mitchem: The Feb 26 staff PD day wen well. We are about 84-86% attendance in both Elementary and MSHS. The Leadership class hosted a MS Dance and the FFA state convention is coming up. We are currently working on next year's Master Schedule.

F. Personnel/Human Resources:

Speaker(s): Gail Buermann

Attachments: F2a, F2b, F2c

Reports:

1. Classified:
 - a. None at this time

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2. Confidential / Specialist:
 - a. Business Manager- Recommend Monica Mattis for this position
 - b. Transportation Supervisor - Recommend Jubal Pierson for this position
 - c. Maintenance/Custodial Supervisor - Recommend Barry Anderson for this position.
3. Certified:
 - a. None at this time
4. Administrative:
 - a. None at this time
5. Extra Duty:
 - a. None at this time

ACTION(S):

F2a. Motioned by: Preston Fivecoat

Seconded by Mark Herinckx, to approve the hire of Monica Mattis as the District Business Manager for the 2024-25 school year.

Vote: Aye - 5, Nay - 0, Absent - 0

Result: Motion Carries

F2b. Motioned by: Mark Herinckx

Seconded by Preston Fivecoat, to approve the hire of Jubal Pierson for the position of Transportation Supervisor for the 2024-25 school year school year.

Vote: Aye - 5, Nay - 0, Absent - 0

Result: Motion Carries

F3a. Motioned by: Dwight Roth

Seconded by Mark Herinckx ,to approve the hire of Barry Anderson as the Facilities and Custodial Manager for the 2024-25 school year.

Vote: Aye - 4, Nay - 0, Absent – 0, Abstain – 1 (*Preston – conflict of interest*)

Result: Motion Carries

G. School Board Business, Policy Update:

Speaker: Gail Buermann

Attachments: G1

Reports:

- 1 . Letter to Senator Findley was presented for board information.

H. Upcoming events/dates:

As presented. April meeting will be April 8, 2024 @ 6:00 PM

8. **Executive session:**

A. Under ORS 192.660 (2) (i) – *To review and evaluate the employment related performance of the Superintendent, or any public officer, employee or staff member who does not request an open hearing.*

Motioned by: Scott Duffner

Seconded by Preston Fivecoat, to go into executive session under ORS 192.660 (2) (i)

Vote: Aye - 5, Nay - 0, Absent - 0

Result: Motion Carries

Time Called: 6:54 p.m.

Resume OPEN SESSION time: 9:52 p.m.

Motioned by: Preston Fivecoat

Seconded by Mark Herinckx to renew Gail Buermann as Superintendent for the 2024-25 school year, with contract details to be worked out at the April 8th board meeting.

Vote: Aye - 5, Nay - 0, Absent - 0

Result: Motion Carries

9. **Unfinished Business:**

A. None at this time

10. **Questions and Comments from Board Members:**

Was Chris Wade going to contact Gail about the wildfire management grant process?

11. **Future Agenda Items**

A.

12. **Adjournment**

No further business presented; the meeting adjourned at 10:07 p.m.

ATTEST:

Scott Duffner,

Board Chairman

Janet Waldron,

Board Secretary

Minutes approved at the 4/8/24 Board meeting